

**Correlation of *Written Communication for Sergeants: A Self-Paced Text* and the Language Arts Portion of the Graduation Exit Exam for the 21<sup>st</sup> Century (GEE 21) for Louisiana**

**Section One: Writing**

This section requires students to write a short composition in response to a writing prompt. This composition is graded for three attributes: composing; style/audience awareness; and conventions. This score represents approximately 18% of a student=s total score on the test.

<b>Composition Attribute</b>	<b>Reference in <i>Written Communication for Sergeants: A Self-Paced Text</i></b>
Focus on central idea	Unit 3 and follow-on book
Support and elaboration of the idea	Follow-on book ( <i>Military Writing Skills</i> , Level 2, available late fall 2002)
Unity of purpose	Follow-on book
Organization	Follow-on book
Diction	Unit 5 and follow-on book
Sentence variety	Unit 3
Tone	Follow-on book
Voice	Follow-on book
Sentence formation	Units 1, 2, 3, and 6
Usage	Units 4, 5, and 7
Mechanics	Units 8 and 9
Spelling	Unit 4

**Section Two: Using Information Resources**

This section requires students to skim selected resources (tables of contents, indexes, bibliographies, articles, etc.) and find the answers to nine questions. Five of the questions are multiple choice; two require short answers. This score represents approximately 12% of a student=s total score on the test. To successfully answer the questions in this section, students must be able to synthesize information.

*Written Communication for Sergeants: A Self-Paced Text* is an academic program that builds

sentence skills. In order to successfully complete the self-paced text, students must synthesize information. They must take key ideas about correct, clear sentence structure and use these ideas to build their sentence skills. Students cannot successfully complete the text by simply parroting rules. Mastering the ability to write correct, clear sentences also assists a student in writing purposeful short answers.

### **Section Three: Reading and Responding**

This section requires students to read four passages (excerpts from novels, stories, textbooks, poems, etc.) and answer multiple-choice questions and short-answer items, as well as an essay question. This score represents approximately 58% of a student's total score on the test.

To answer the questions successfully, students must understand the content of what they are reading, communicate their ideas effectively, and offer extensions of the knowledge presented. These are the same skills that students are required to have in order to successfully complete *Written Communication for Sergeants: A Self-Paced Text*.

Reading ability is related to understanding paragraphing. The follow-on to *Written Communication for Sergeants: A Self-Paced Text (Military Writing Skills, Level 2, available late fall 2002)* teaches paragraph skills.

### **Section Four: Proofreading**

This section requires students to read a student essay or letter and correct errors in it. This score represents approximately 12% of a student's total score.

<b>Type of Error</b>	<b>Reference in <i>Written Communication for Sergeants: A Self-Paced Text</i></b>
Grammar and usage	Units 1, 4, 5, and 7
Sentence formation	Units 1, 2, 3, and 6
Punctuation	Unit 8
Capitalization	Unit 9